



## DAILY VISIT NOTE FORM / TIMESHEET

CLIENT NAME: John Doe

Employee: Lorem Ipsum

|                         |          |          |          |          |          |          |          |  |
|-------------------------|----------|----------|----------|----------|----------|----------|----------|--|
| <b>DAY</b>              | Monday   | Monday   | Monday   | Monday   | Monday   | Monday   | Monday   |  |
| <b>Date</b>             | 04/11/25 | 04/11/25 | 04/11/25 | 04/11/25 | 04/11/25 | 04/11/25 | 04/11/25 |  |
| <b>Time In</b>          |          |          |          |          |          |          |          |  |
| <b>Time Out</b>         |          |          |          |          |          |          |          |  |
| Bathing                 |          |          |          |          |          |          |          |  |
| Dressing                |          |          |          |          |          |          |          |  |
| Toileting               |          |          |          |          |          |          |          |  |
| Standby assist          |          |          |          |          |          |          |          |  |
| Cleaning body           |          |          |          |          |          |          |          |  |
| Toweling off            |          |          |          |          |          |          |          |  |
| Laundry                 |          |          |          |          |          |          |          |  |
| Linen changes           |          |          |          |          |          |          |          |  |
| Make beds               |          |          |          |          |          |          |          |  |
| Floor care              |          |          |          |          |          |          |          |  |
| Tidy up kitchen         |          |          |          |          |          |          |          |  |
| Meal Preparation        |          |          |          |          |          |          |          |  |
| Feeding                 |          |          |          |          |          |          |          |  |
| Vacuum                  |          |          |          |          |          |          |          |  |
| Empty Trash             |          |          |          |          |          |          |          |  |
| Dust                    |          |          |          |          |          |          |          |  |
| Clean Bathroom          |          |          |          |          |          |          |          |  |
| Healthcare Appt.        |          |          |          |          |          |          |          |  |
| Shopping                |          |          |          |          |          |          |          |  |
| Clutter Control         |          |          |          |          |          |          |          |  |
| Read/play games         |          |          |          |          |          |          |          |  |
| Change incontinent wear |          |          |          |          |          |          |          |  |
| Shampoo                 |          |          |          |          |          |          |          |  |
| Hair grooming           |          |          |          |          |          |          |          |  |
| Oral hygiene            |          |          |          |          |          |          |          |  |
| Give fluids             |          |          |          |          |          |          |          |  |
| <b>DAILY HOURS</b>      |          |          |          |          |          |          |          |  |

Employee Signature & Name:  \_\_\_\_\_

Client Signature:  \_\_\_\_\_

TOTAL WEEKLY HOURS: 40

Date: April 11, 2025

Date: April 11, 2025