



## DAILY VISIT NOTE FORM / TIMESHEET

CLIENT NAME: Meralco

Employee: Newsome

<b>DAY</b>						Friday		
<b>Date</b>						08/15/25		
<b>Time In</b>						12:00 PM		
<b>Time Out</b>						5:00 PM		
Bathing						X		
Dressing						X		
Toileting						X		
Standby assist								
Cleaning body						X		
Toweling off								
Laundry								
Linen changes								
Make beds								
Floor care								
Tidy up kitchen								
Meal Preparation								
Feeding								
Vacuum								
Empty Trash								
Dust								
Clean Bathroom								
Healthcare Appt.								
Shopping								
Clutter Control								
Read/play games								
Change incontinent wear								
Shampoo								
Hair grooming								
Oral hygiene								
Give fluids								
<b>DAILY HOURS</b>								

TOTAL WEEKLY HOURS: \_\_\_\_\_

Employee Signature & Name: \_\_\_\_\_

Date: \_\_\_\_\_

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_