



DAILY VISIT NOTE FORM / TIMESHEET

CLIENT NAME: Camino Luka

Employee: Jakaya William

DAY	Tuesday	Friday	Tuesday	Friday	Tuesday	Friday	Select	
Date	08/05/25	08/08/25	08/12/25	08/15/25	08/18/25	08/22/25		
Time In	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM		
Time Out	5:00 PM	5:00 PM	5:00 PM	9:00 PM	5:00 PM	5:00 PM		
Bathing	X		X		X		X	
Dressing	X	X	X	X	X	X	X	
Toileting								
Standby assist		X		X		X		
Cleaning body	X			X		X		
Toweling off		X			X		X	
Laundry		X				X		
Linen changes	X			X			X	
Make beds	X	X	X	X	X	X	X	
Floor care	X			X		X		
Tidy up kitchen	X		X		X		X	
Meal Preparation	X	X	X	X	X	X	X	
Feeding								
Vacuum	X		X				X	
Empty Trash		X				X		
Dust	X		X			X		
Clean Bathroom	X		X		X		X	
Healthcare Appt.								
Shopping								
Clutter Control	X			X			X	
Read/play games								
Change incontinent wear								
Shampoo	X			X			X	
Hair grooming	X			X			X	
Oral hygiene								
Give fluids	X	X	X	X	X	X	X	
DAILY HOURS	8	8	8	8	8	8		

William

TOTAL WEEKLY HOURS: 56

Employee Signature & Name: _____

Date: August 23, 2025

Client Signature: *Jakaya William*

Date: August 23, 2025