



## DAILY VISIT NOTE FORM / TIMESHEET

CLIENT NAME: Gashumba John

Employee: Karahanyuze Sibon

DAY	Tuesday	Friday	Tuesday	Friday	Tuesday	Friday	Select
Date	09/01/25	09/02/25	09/03/25	09/04/25	09/05/25	09/06/25	
Time In	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	
Time Out	5:00 PM	5:00 PM	5:01 PM	5:00 PM	5:00 PM	5:00 PM	
Bathing	X		X		X		X
Dressing		X		X	X		
Toileting							
Standby assist	X		X		X		
Cleaning body		X			X		X
Towelng off		X			X		
Laundry		X				X	
Linen changes	X		X	X		X	
Make beds	X	X	X	X	X	X	X
Floor care		X		X		X	
Tidy up kitchen		X			X		
Meal Preparation	X	X	X	X	X	X	X
Feeding							
Vacuum		X			X		
Empty Trash				X			X
Dust		X			X		
Clean Bathroom		X	X		X		X
Healthcare Appt.							
Shopping							
Clutter Control	X			X			X
Read/play games							
Change incontinent wear							
Shampoo		X				X	
Hair grooming							
Oral hygiene							
Give fluids	X	X	X	X	X	X	X
DAILY HOURS	8	8	8	8	8	8	

TOTAL WEEKLY HOURS: 48

Employee Signature & Name: *Shumbash*

Date: September 8,  
2025

Client Signature: *Kwame*

Date: September 8,  
2025