



DAILY VISIT NOTE FORM / TIMESHEET

CLIENT NAME: Mary R. Jones

Employee: Myia Ayers

DAY	Saturday	Sunday	Monday	Select	Select	Select	Select
Date	09/27/25	09/28/25	09/29/25				
Time In	8:55 AM	8:56 AM	8:55 AM				
Time Out	5:00 PM	5:00 PM	5:00 PM				
Bathing		X					
Dressing		X	X				
Toileting	X	X	X				
Standby assist	X	X	X				
Cleaning body		X					
Toweling off	X	X	X				
Laundry	X	X	X				
Linen changes							
Make beds	X	X	X				
Floor care	X	X	X				
Tidy up kitchen	X	X	X				
Meal Preparation	X	X	X				
Feeding							
Vacuum	X	X	X				
Empty Trash	X	X	X				
Dust	X	X	X				
Clean Bathroom	X	X	X				
Healthcare Appt.							
Shopping							
Clutter Control							
Read/play games							
Change incontinent wear							
Shampoo		X					
Hair grooming		X					
Oral hygiene							
Give fluids	X	X	X				
DAILY HOURS	8.00	8.00	8.00				

TOTAL WEEKLY HOURS: 24.00

Employee Signature & Name: X

Date: September 29,
2025

Client Signature: X

Date: September 29,
2025